



U.S. Department of Justice
Office of Information Policy
Suite 11050
1425 New York Avenue, NW
Washington, DC 20530-0001

Telephone: (202) 514-3642

February 19, 2019

Ms. Beryl Lipton
MuckRock News
DEPT MR 65589 411A Highland Ave
Somerville, MA 02144
34900-42223301@requests.muckrock.com

Re: DOJ-2019-001437

Dear Ms. Lipton:

This is to acknowledge receipt of your Freedom of Information Act (FOIA) request dated March 14, 2017, in which you requested various records and administrative appeal logs, dating from January 1, 2015, through December 31, 2016.¹

We are in receipt of your request and are currently searching for responsive records. For your information, we use multiple tracks to process requests, but within those tracks we work in an agile manner, and the time needed to complete our work on your request will necessarily depend on a variety of factors, including the complexity of our records search, the volume and complexity of any material located, and the order of receipt of your request. At this time we have assigned your request to the simple track.

We regret the necessity of this delay, but we assure you that your request will be processed as soon as possible. If you have any questions or wish to discuss reformulation or an alternative time frame for the processing of your request, you may contact this Office by telephone at the above number, or you may write to the above address. Lastly, you may contact our FOIA Public Liaison, Douglas Hibbard, at the above telephone number or address to discuss any aspect of your request.

Additionally, you may contact the Office of Government Information Services (OGIS) at the National Archives and Records Administration to inquire about the FOIA mediation services they offer. The contact information for OGIS is as follows: Office of Government Information Services, National Archives and Records Administration, Room 2510, 8601 Adelphi Road, College Park, Maryland 20740-6001; e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Sincerely,
Initial Request Staff

¹ You directed your request to the U.S. Marshall Service (USMS), which forwarded it to this Office for handling. The USMS tracking number associated with this request is 2017USMS31632.

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